



**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**May 23, 2018**

**6:30 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. President's Welcome**
- 4. Roll Call**

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

- 5. Commendations**

**OMEA Contests:** Our student musicians in choir, band and orchestra are being recognized for qualifying for state contest this year and earning superior ratings.

Honorees:

Band - Hayden Frey and Tanner Mull

Orchestra - Emily Cromwell, Rafi DeGenero, Mary Kate Hill, Bjorn Ludwig, Matthias Young, Sabrina Krieg, Annabelle Foster

Choir - Nathan DeMent, Rick Duffus, Gabriella Schnaidt, Kate Plaugher, Joey Paumier, Kieran Sutliff, Hannah Rockwell

**GMS Science Olympiad Team:** The GMS Science Olympiad Team is being recognized for placing third in the Central Ohio Regional Tournament and moving on to compete at the Ohio Science Olympiad State Tournament last month.

Honorees: Isabella Rodgers, Julian Rodgers, Joey McAlear, and Olivia Liberti

**GHS Theater Program:** The GHS theater program is being recognized for their three productions in the 2018-2019 school year, also for the students who attended the Ohio Thespian Conference and winning first place in the Techie Challenge.

Honorees: Lisa Ball, Kelsey Bittel, Kayla Braden, Claire Duncan, David Braden, Rose Duffus, Sydney Flora and Emma Jernigan

**6. Student Reports**

- Global Scholars project presentation – Kate Guiney

**7. Staff Reports**

- Five Year Forecast – Mike Sobul

**8. Public Comments**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings

**9. Board Discussion**

- Reduction in Force
- Funding Forum
- Pay to Participate

**10. Board Reports**

Russ Ginise  
Thomas Miller  
Mike Sobul

Economic Sustainability  
Granville Arts Boosters  
Newark-Granville Community Authority

**11. Action Agenda**

**11.01 Resolution to Suspend Contracts Pursuant to Reduction in Force**

*Recommended by Superintendent:*

Motion: Approval of the resolution to suspend the contracts of the following staff members at the end of the 2017-2018 school year due to the reduction in force (RIF) for financial reasons confronting the district due to the levy failure:

- Annette Losco, Assistant Principal, GES/GIS
- Beth Black, Communications Coordinator
- Charlene Donelan, .50 Educational Aide, GES
- Letitia Abram, Librarian, GIS
- Erica Mackley, Librarian, GMS
- Theresa Bailey, Bus Driver

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

**11.02 Approval to Shift Convenience Fees for Online Payments During the 2018-2019 School Year**

*Recommended by Superintendent:*

Motion: Approval to shift convenience fees for online transactions to the parents.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.03 2017-2018 Graduates**

*Recommended by Superintendent:*

Motion: Upon the recommendation of the high school principal, the Superintendent recommends the Board of Education approve the list of 2017-2018 seniors for graduation on Sunday, May 27, 2018 upon the successful completion of the requirements for graduation, as adopted by the State Board of Education and the Granville Board of Education.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.04 Gifted Handbook for the 2018-2019 School Year**

*Recommended by Superintendent:*

Motion: Approval of the gifted handbook for the 2018-2019 school year.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.05 Alliance for High Quality Education Dues**

*Recommended by Superintendent:*

Motion: Approval to pay The Alliance for High Quality Education dues from July 1, 2018 through June 30, 2019 in the amount of \$3,500.00.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.06 Approval of Resolution for Membership**

*Recommended by Superintendent:*

Motion: Approval of the resolution to authorize membership in the Ohio High School Athletic Association for the 2018-2019 school year.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.07 LACA Service Level Agreement for 2018-2019**

*Recommended by Superintendent:*

Motion: Approve the service level agreement between Licking Area Computer Association and Granville Exempted Village School District for the period of July 1, 2018 to June 30, 2019.

Mr. Ginise\_\_\_\_\_Mr. Miller\_\_\_\_\_Dr. Cornman \_\_\_\_\_Ms. Deeds\_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.08 OSBA Web Based Update Service**

*Recommended by Superintendent:*

Motion: Approval of the Web Based Update Service Agreement with OSBA for a period of one year effective July 1, 2018 to June 30, 2019.

Mr. Ginise\_\_\_\_\_Mr. Miller\_\_\_\_\_Dr. Cornman \_\_\_\_\_Ms. Deeds\_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **11.09 Approval of Lunch Price Increase**

*Recommended by Superintendent:*

Motion: Approval of the proposed \$.05 lunch price increase from \$2.70 to \$2.75 at GES and GIS and from \$2.95/\$3.20 to \$3.00/\$3.25 at GMS and GHS.

Mr. Ginise\_\_\_\_\_Mr. Miller\_\_\_\_\_Dr. Cornman \_\_\_\_\_Ms. Deeds\_\_\_\_\_ Mr. Wolf \_\_\_\_\_

### **12. Consent Agenda**

#### **12.01 Approval of Routine Business by Consent**

*The Superintendent recommends the acceptance of the following consent items.*

##### **A. Adoption of Minutes:**

Adopt the minutes of the Regular Board of Education meeting held on April 16, 2018 and the Special Board of Education meeting held May 9, 2018.

##### **B. Acceptance of Donations/Gifts/Grants:**

- A \$5,000.00 donation from Granville PTO to GES Bookroom.
- A \$1,041.04 donation from Granville PTO to GES.
- A Leaders for Learning Grant from Licking County Foundation to Lisa Yeager at GMS for \$454.85 to purchase supplies to support hands-on learning.

##### **C. Employment:**

##### **1. Extended Time Contracts for 2018-2019 School Year**

- Sally Gummere, GHS Librarian, 5 days.
- Brandi Cooper, GHS School Counselor, 17 days.
- Cody Masters, GHS School Counselor, 17 days.
- Elizabeth Adams, GHS School Counselor, 17 days.
- Sarah Closson, GES Librarian, 5 days.
- Amanda Gurney, GES Instructional Coach, 5 days.
- Molly McCrary, GIS Instructional Coach, 5 days.

- Dustin Grime, GMS Dean of Students, 5 days
- Misti Postle, GMS School Counselor, 10 days.
- Emily Brownder, Speech/Language Pathologist, up to 2 days.
- Steffie Eversole, Speech/Language Pathologist, up to 4 days.
- Holly Wheeler, Occupational Therapist, up to 10 days.
- Tara Parsley, Physical Therapist, up to 10 days.
- Melissa Schmidgall, School Psychologist, up to 10 days
- Mariah Koons, School Psychologist, up to 10 days.
- Gina Burdick, School District Nurse, up to 4 days.
- Tim Stanton, Theater Manager, up to 60 additional hours for the summer of 2016-2017.
- Tim Stanton, Theater Manager, up to 350 additional hours.

## **2. Certified Staff Contract Renewals**

*Each person listed will receive a full-time contract unless otherwise noted:*

### **One Year Contracts (2018-2019 School Years)**

Barbara Blatter – GMS FCCLA – 3 periods (Retired/Rehired)  
 Elizabeth Adams – GHS School Counselor  
 Haley Bathiany – GIS Fifth Grade  
 Rex Carr – GMS Physical Education  
 Molly McCrary – GIS Instructional Coach  
 Amanda Gurney – GES Instructional Coach  
 Lori Hudson – GHS Language Arts  
 Derek Hull – GHS Mathematics  
 Charissa Mills-Pack – GMS Intervention Specialist  
 Jason Muhlenkamp – GIS Fourth Grade  
 Matt Opachick – GIS Orchestra, .30  
 Tyler Schultz – GHS Mathematics  
 Adriana Spencer – GES World Language/Global Studies  
 Jessica Weaver – GES Kindergarten  
 Michelle Whiteman – GIS Fifth Grade  
 Tanya Wilson – GIS World Language/Global Studies

### **Two Year Contracts (2018-2019; 2019-2020 School Years)**

Stephanie Athan – GES Intervention Specialist  
 Leanna Daniels – GES Third Grade  
 Sean Felder – GMS Social Studies  
 Mariah Koons – District Psychologist  
 Josh Levine – GHS Biology  
 Kim Markle – GIS Sixth Grade  
 Cody Masters – GHS School Counselor  
 Isabelle Thatcher – GES School Counselor  
 Elizabeth Untied – GES First Grade  
 Craig Wenning – GHS Industrial Technology  
 Janie Zawacki – GHS Mathematics

### **Three Year Contracts (2018-2019; 2019-2020; 2020-2021 School Years)**

MJ Burgess – GHS Intervention Specialist  
Michelle Dague – GMS Art  
Dana Decker – GHS Language Arts  
Nate Evans – GHS Intervention Specialist  
Lori Fuller – GES First Grade  
Mariah Gibbs - Kindergarten  
Judith Henderson – GHS Language Arts  
Kira Henkaline – GMS Spanish  
Gerald Holmes – GHS Mathematics  
Andrea Imhoff – GIS Intervention Specialist  
Elizabeth Kowalczyk – GES Vocal Music  
Kim McClanahan – GHS Spanish  
Elizabeth Muhlenkamp – GHS Social Studies  
Donna Murphy – GES Intervention Specialist  
Elizabeth Newell – GIS Fifth Grade  
Christian Reinke – GMS Technology  
Jamie Reinke – GMS Intervention Specialist  
Brook Roshon – GMS Language Arts  
Renee Runyan – GMS Mathematics  
Cheridy Saunders – GMS Vocal Music  
Samantha Schnabel - Orchestra  
Susan Tallentire – GMS Language Arts  
Kathrine White – GMS Science

### **Continuing Contracts**

Jennifer Brecheisen – GES First Grade  
Matthew Engler – GMS Intervention Specialist  
Derrick Fisher – GHS Latin  
No'El Fortner – GHS Language Arts  
Jane Ludwig – GES Third Grade  
Jessica Mangum - GES First Grade  
Emily Moon – GHS Chemistry/Physical Science

### **3. Classified Staff Contract Renewals**

*Each person listed will receive a full-time contract unless otherwise noted:*

#### **One Year Contracts (2018-2019 School Year)**

Daniel McCrary - GHS Educational Aide  
Chrisi Rogerson – GMS Clinic Aide

#### **Two Year Contracts (2018-2019; 2019-2020 School Years)**

Karen Richards – GES/GIS Educational Aide  
John Wells – Bus Driver  
John Harter – Bus Driver  
Gretchen Hawk – Bus Driver

Linda Wicks – GES Technology Aide

### **Continuing Contracts**

Bonnie Moreland, P/T Educational Aide assigned to bus route

Melinda VanWey, P/T Educational Aide assigned to bus route

Beth Downing – GIS Technology Aide

Burt Hafkin - Bus Driver

Evan McCullough - Technology Applications Coordinator

### **4. Exempted Employee Contract Renewals**

- Marie Kreger, HR Secretary, two-year contract for the 2018-2019 and 2019-2020 school years.
- Janelle King, Secretary to the Superintendent and Assistant Superintendent, a two-year contract for the 2018-2019 and 2019-2020 school years.
- Lisa Fitch, EMIS Coordinator and Technology Secretary, a two-year contract for the 2018-2019 and 2019-2020 school years.
- Tina Washka, Assistant Treasurer, a two-year contract for the 2018-2019 and 2019-2020 school years.

### **5. Resignation**

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Stefanie Stanton, GHS Educational Aide, effective August 10, 2018.
- Steffie Eversole, Speech/Language Pathologist, effective the end of the 2017-2018 school year.
- Joseph Dowling, GHS Study Hall Aide, Saturday school Monitor, GHS Assistant Football Coach, effective the end of the 2017-2018 school year.

### **6. Leaves of Absence**

*Superintendent submits:*

- Ann Varrasso, GHS Clinic Nurse, an intermittent leave of absence beginning April 19, 2018 through March 30, 2019.

### **D. Field Trips:**

- GHS student spring break trip to Iceland March 21 – 28, 2019 through ACIS.
- GMS FCCLA students to travel to Atlanta, GA June 28 – July 2, 2018 to participate in the National FCCLA Conference.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

## **End of Consent Agenda**

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### **13. Finances**

#### **13.01 Financial Statements**

*Recommended by Treasurer:*

Motion: Approval of the April, 2018 financial report. **(Attachment)**

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **13.02 Five Year Forecast**

*Recommended by Treasurer:*

Motion: Approval of the Five Year Forecast (Attachment)

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

#### **13.03 FY18 Final Appropriation**

*Treasurer recommends:*

Motion: Approval of Final Appropriation for Fiscal Year 2018.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_

### **14. Adjournment**

Motion: To adjourn.

Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Wolf \_\_\_\_\_



### **Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1



Granville Board of Education  
REGULAR MEETING MINUTES  
April 16, 2018

**Monday, April 16, 2018**

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Mr. Russell Ginise called the meeting to order at 6:31 p.m. Responding to roll call was: Mr. Russell Ginise, Mr. Thomas Miller, Dr. Jennifer Cornman, and Ms. Amy Deeds, and Mr. Fred Wolf. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording made of Board proceedings, which is available to the public at <https://www.youtube.com/watch?v=GGS9aWoK1Uc> together constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

**Pledge of Allegiance**

**President's Welcome**

**Commendations**

**Indoor Track Participants:** Granville High School girls indoor track relay team members who participated in the New Balance Indoor Nationals in NYC are being recognized for setting a new state record for Ohio.

**Honorees:** Rosie Lamb, Maddie Long, Kylee McFarland, Alyssa Christian and Reilly Zink

**Master Teachers**

Two Granville teachers will be recognized for the hard work and dedication required to complete their Master Teacher renewals.

**Honorees:** E.B. Smith and Tracey Salinas

**Staff Reports**

- Safety Meeting Follow Up Presentation

**Public Comments**

Dan Katona – 451 N. Granger St., Granville – Representing ACES – group supporting school levy. Happy with kids in school. [www.granvilleaces.org](http://www.granvilleaces.org) ways for people to become involved.

Brett Black – 2579 Pleasant Crest Ct., Newark – Wanted to know who invited to district safety meetings and why. Concerned about timeframe for putting things in place. No protection for kids at point of attack. Recommend armed school resource officer. Several other schools have taken action.

Chad Caldwell - 105 Blackstone Ct., Granville – Impact analysis with cost analysis of safety. Prioritize these against other items in budget. Any team collaboration with safety issue in other districts.



Granville Board of Education  
REGULAR MEETING MINUTES  
April 16, 2018

**Board Discussion**

- Levy

**Board Reports**

None

**Action Agenda**

As recommended by the Superintendent

**04.16.01 Approval of Board Policy**

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the following Board Policies effective immediately:

- BCFA, Business Advisory Council to the Board
- EBC, Emergency Management and Safety Plans
- EBC-R, Emergency Management and Safety Plans (Administrative Rules/Protocols)
- EEACD, Drug Testing for District Personnel Required to Hold a Commercial Driver's License
- EEACD-R, Drug Testing for District Personnel Required to Hold a Commercial Driver's License
- JECAA, Admission of Homeless Students
- JECAA-R, Admission of Homeless Students (Dispute Resolution Process)
- JED, Student Absences and Excuses
- JFCG, Tobacco Use by Students (Version 2)
- KGC, No Tobacco Use on District Property (Version2)

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.02 Approval of Summer Reading Institute Expenditure**

Moved by Ms. Deeds, seconded by Mr. Miller for approval to purchase services totaling \$28,000 for the Home Grown Summer Reading Institute Grades K-5 to be held August 13-17, 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.03 Approval to Amend Agenda**

Moved by Mr. Miller, seconded by Ms. Deeds to move approval of minutes from Consent agenda.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.04 Adoption of Minutes**

Moved by Ms. Deeds, seconded by Mr. Miller to adopt the minutes of the Special Board of Education meetings held on March 5, March 15, and March 19, and Regular Board of Education meeting on March 19 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, abstain. Motion carried.



Granville Board of Education  
REGULAR MEETING MINUTES  
April 16, 2018

**Consent Agenda**

**04.16.05 Approval of Routine Business by Consent**

Moved by Ms. Deeds, seconded by Dr. Cornman for approval of the following items as recommended by the Superintendent:

**Acceptance of Donations/Gifts:**

- A Leaders for Learning Grant Award in the amount of \$480.48 to GMS Teacher Jill Esh for chromebook chargers and a standing desk for the classroom.
- A donation of \$100.00 to GHS Choir from Granville Rotary.

**Employment:**

**1. Supplemental Contracts for 2017-2018 School Year (revision of school year for supplementals listed in only these groups from March 19, 2018 agenda and revision of percentages for Asst. HS Softball contracts)**  
*Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

**Group 2**

Head Softball (.50)  
Head Softball (.50)

**Name**

Caitlin Chaney  
Pamela Rae Stuart

**Group 4**

Asst. HS Softball (.70)  
Asst. HS Softball (.30)  
Asst. HS Baseball

Jenifer Anthony  
Manuel Lee Richards  
Brody Seiler

**Group 5**

MS Softball (.85)  
MS Softball (.15)  
MS Track

Paige Naylor  
Manuel Lee Richards  
Susan Day

**2. Non-renewal of non-teaching supplemental contracts for 2018-2019 school year**

*Superintendent recommends the non-renewals of the following supplemental contracts for the 2018-2019 school year:*

- Group I, II, III, IV, I, VI, VII, VIII

**3. Substitute Contracts for the 2017-2018 School Year**

*Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.*

- Jeff Mengerink, retroactive to April 6, 2018



Granville Board of Education  
REGULAR MEETING MINUTES  
April 16, 2018

**4. Classified Contracts for the 2017-2018 School Year**

*Superintendent recommends employment of the following classified staff contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Melissa Moore, Bus Aide, retroactive to April 3, 2018 for the remainder of the 2017-2018 school year.

**5. Substitute Bus Drivers for the 2017-2018 School Year**

*Superintendent recommends employment of the following substitute bus driver positions pending verification of all licensure requirements, and BCII/FBI criminal record reports:*

- Mary Glick, retroactive to April 9, 2018.
- James Adams, retroactive to April 9, 2018.

**6. Summer School Physical Education Teachers**

*Superintendent recommends employment of the following high school contracts pending verification of all licensure requirements, and BCII/FBI criminal record reports:*

- Rex Carr, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.
- Karly Worrall, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.

**7. Resignation**

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Cynthia Shaffer, HS Fine Arts Department Chair, HS FCCLA and Key Club, effective the end of the 2017-2018 school year.

**8. Leaves of Absence**

*Superintendent submits:*

- Jennifer Browning, GES Teacher, an unpaid day of absence May 4, 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**End of Consent Agenda**

**Finances**

The Treasurer recommends the acceptance of the following agenda items:

**04.16.06 Approval of Financial Statements**

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the March 2018 Financial Report (On file in the Treasurer's Office).



Granville Board of Education  
REGULAR MEETING MINUTES  
April 16, 2018

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.07 Approval of Resolution Requesting Assistance**

Moved by Ms. Deeds, seconded by Dr. Cornman for approval of the resolution requesting financial assistance from the OSBA Legal Assistance Fund for calendar year 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.08 Approval of "Then and Now" Resolution**

Moved by Mr. Miller, seconded by Mr. Wolf for approval of the "Then and Now" resolution requesting \$3,750.00 to Sam Koon and Associates for an appraisal of the Springfield Spartans property for a BOR tax appeal.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.09 Executive Session**

Moved by Ms. Deeds, seconded by Dr. Cornman to enter into Executive Session at 8:02 p.m. to consider the employment of public employees or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**04.16.10 Adjournment**

Moved by Ms. Deeds, seconded by Mr. Wolf to adjourn the meeting at 10:51 p.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

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Mr. Russ Ginise, President

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Mike Sobul, Treasurer



Granville Board of Education  
SPECIAL MEETING MINUTES  
May 9, 2018

**Wednesday, May 9, 2018**

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Mr. Russell Ginise called the meeting to order at 9:08 a.m. Responding to roll call was: Mr. Russell Ginise, Dr. Jennifer Cornman, Mr. Thomas Miller, Ms. Amy Deeds and Mr. Fred Wolf. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

**Pledge of Allegiance**

**President's Welcome**

**Public Comments**

Mike Sobul, District Treasurer - recommendation to move PayForIt fees to parents - \$40,000. Implement pay to participate fee to raise \$150,000-\$160,000. Take both into account when considering staff reductions.

**05.19.01 Executive Session**

Moved by Dr. Cornman, seconded by Mr. Wolf to enter into Executive Session at 9:17 a.m. to consider the appointment of a public employee or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**05.19.02 Adjournment**

Moved by Ms. Deeds, seconded by Mr. Miller to adjourn the meeting at 11:24 a.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

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Mr. Russ Ginise, President

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Mike Sobul, Treasurer



**GRANVILLE EXEMPTED VILLAGE SD**

## **Monthly Financial Report**

*For the F.Y. 2018 Month Ending: April*

5/16/2018





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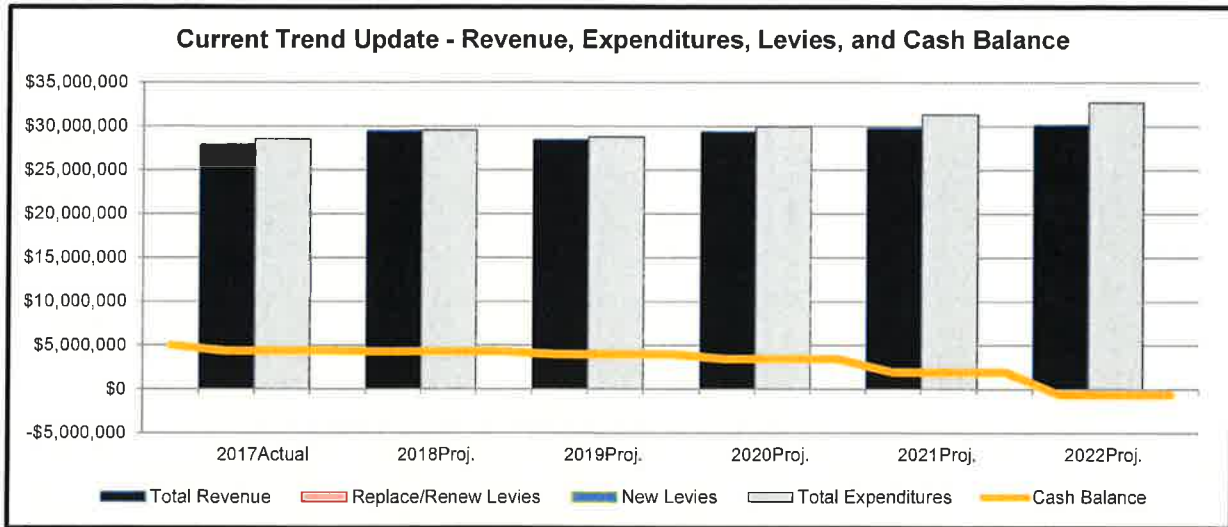
## Overview

### Page

- 4 Overall finances have changed due to reduction in force and pay to participate.
- 5 Revenues are 6 percent ahead of last year, but inflated by timing of property tax payments.
- 6 Expenditures are about two percent ahead of last year, after adjusting for timing.
- 7 Revenues are above estimate through April because of timing.
- 8 Expenditures are above estimates through April primarily due to timing.
- 9 Cash balances remain above district guidelines through FY19 except next January.
- 10 The district has \$11.6 million in cash across all funds at the end of April.



## Updated Forecast Trend For The Month of April, F.Y. 2018



Projected Revenue Surplus/(Shortfall) by Year					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Revenue Surplus/ (Shortfall)	(\$42,273)	(\$325,448)	(\$548,068)	(\$1,530,849)	(\$2,536,559)

Forecast Updated Trend Compared to Updated Trend Forecast as of 5/16/2018			
Variance between Prior and Current Forecast:	2018	2019	2020
Current Forecast Revenue Trend OVER/UNDER Prior	3.51%	-0.88%	0.89%
Current Forecast Expenditure Trend OVER/UNDER Prior	1.31%	-2.02%	-2.68%
Cumulative Variance \$\$\$ Impact on Ending Cash Balance	\$616,871	\$957,343	\$2,041,609

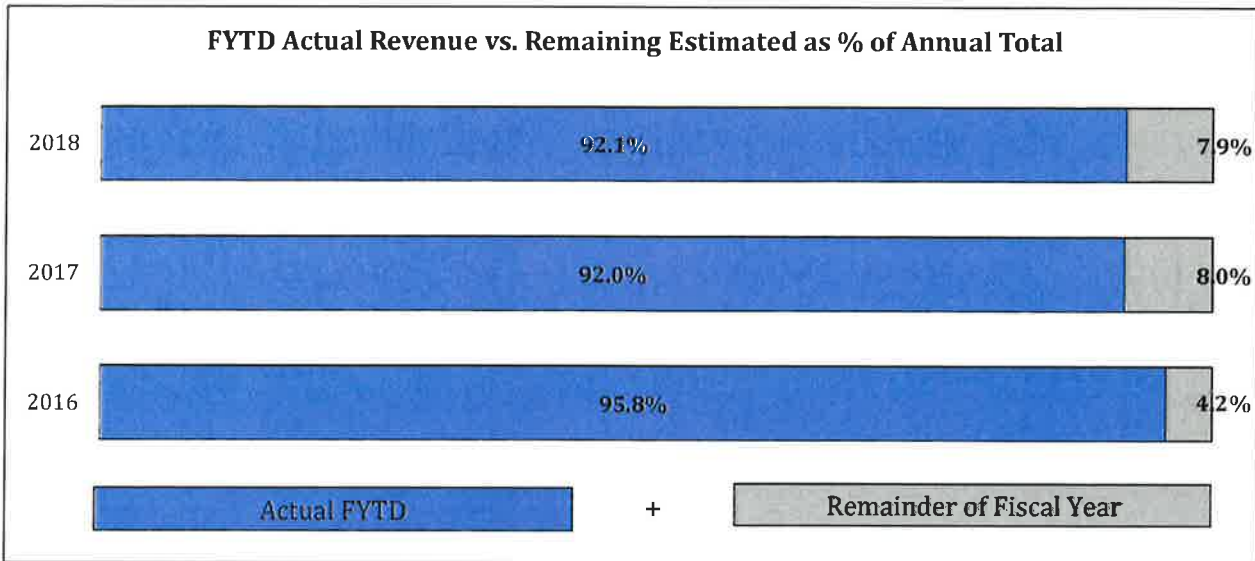
What are the current forecast trends?

The district financial conditions have changes significantly because of the reduction in force and plan to institute pay-to-participate in response to the levy failure. These are being addressed in detail in the five-year forecast presentation.



## Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - April.



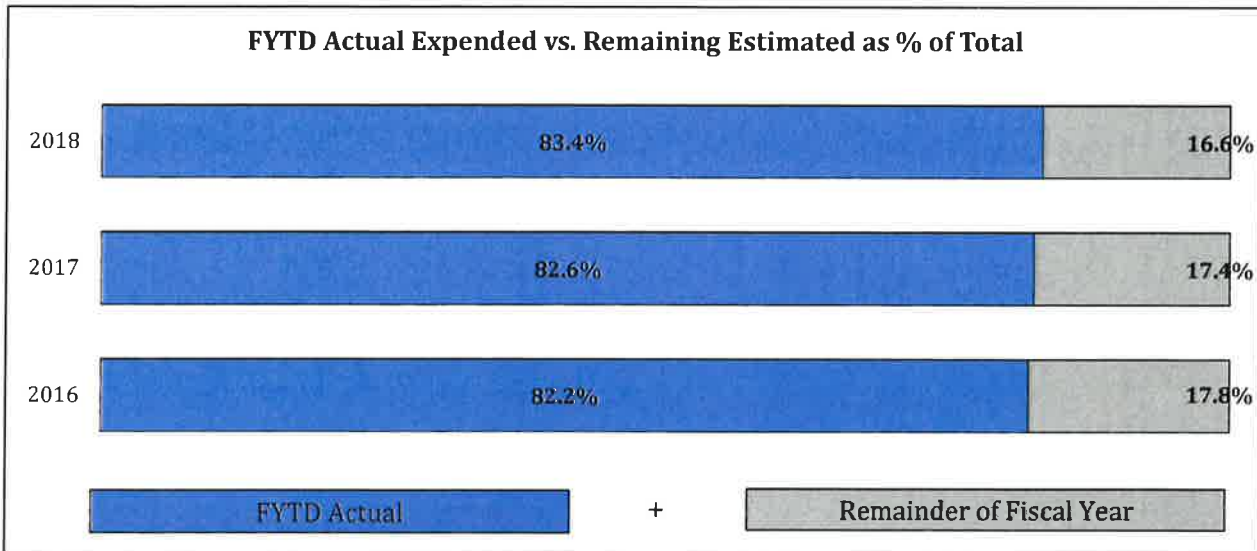
Percent of Annual Total		Actual Fiscal Year To Date Revenue, July - April			F.Y. 2018	
		2016 FYTD	2017 FYTD	2018 FYTD	YOY Change	
62.8%	Real Estate Taxes	17,218,967	17,614,807	18,529,980	\$ 915,173	5.2%
0.0%	Public Utility PP Taxes	950,548	1,137,348	1,186,819	\$ 49,471	4.3%
0.0%	Income Tax	-	-	-	\$ -	0.0%
23.0%	State Aid (Formula + Rest)	5,382,632	5,389,876	5,608,225	\$ 218,349	4.1%
6.9%	State Tax Reimb.	2,007,015	1,004,612	1,008,065	\$ 3,453	0.3%
2.7%	Other Revenue	417,394	474,347	706,321	\$ 231,974	48.9%
0.5%	Other Sources	22,835	4,576	134,942	\$ 130,366	2848.6%
100%	<b>Total Revenue</b>	<b>25,999,391</b>	<b>25,625,567</b>	<b>27,174,352</b>	<b>\$ 1,548,785</b>	<b>6.0%</b>
<b>Total YOY Percentage Change</b>					<b>6.0%</b>	

How does fiscal year-to-date revenue compare to prior years?

Revenues are six percent ahead of last year. Over half that growth is artificial, being driven by accelerated property tax collections pulling revenue from FY 2019 and reimbursements of prior year expenses and advances reflected in Other Sources.

## Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - April.



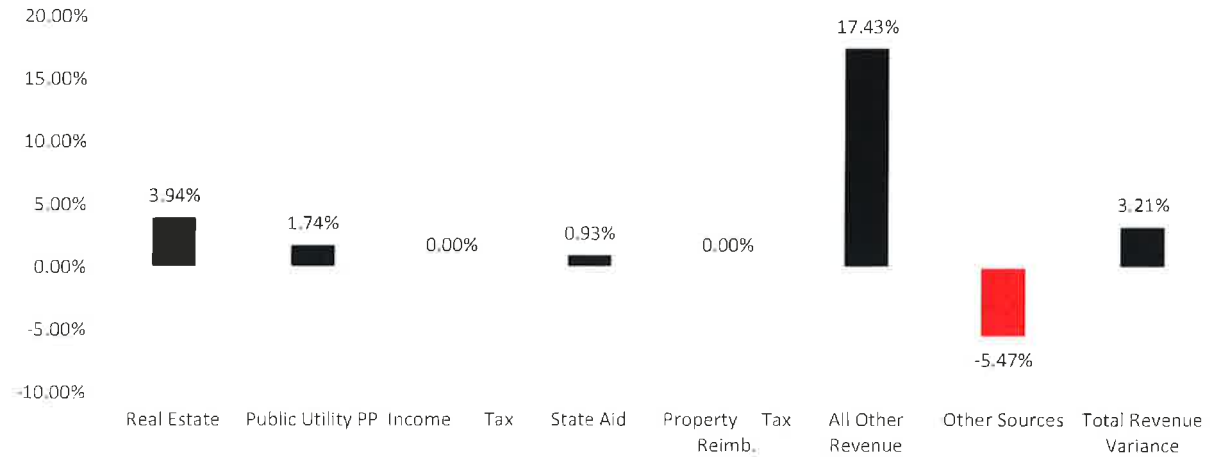
Percent of Annual Total		Actual Fiscal Year To Date Expenditures, July - April			F.Y. 2018 YOY Change	
		2016 FYTD	2017 FYTD	2018 FYTD		
53.5%	Salaries	11,771,617	12,420,702	13,149,694	\$ 728,992	5.9%
25.6%	Benefits	5,832,863	6,016,707	6,476,619	\$ 459,912	7.6%
14.4%	Purchased Services	3,125,121	3,446,192	3,579,695	\$ 133,503	3.9%
3.0%	Supplies	656,590	695,557	721,471	\$ 25,914	3.7%
0.0%	Capital	42,317	19,635	8,032	\$ (11,603)	-59.1%
1.3%	Debt, Intergov	-	-	146,048	\$ 146,048	0.0%
1.3%	Other Objects	369,445	378,029	370,730	\$ (7,299)	-1.9%
0.9%	Other Uses	37,041	582,930	178,069	\$ (404,861)	-69.5%
100%	<b>Total Expenditures</b>	<b>21,834,993</b>	<b>23,559,752</b>	<b>24,630,358</b>	<b>\$ 1,070,606</b>	
<b>Total YOY Percentage Change</b>					<b>4.5%</b>	

### How do fiscal year-to-date expenditures compare to prior years?

Spending through March is up 4.5 percent over last year. That number is inflated by the H.S.A. contributions that were made during January. Those payments totaled almost \$568,000, which are now being offset by significantly lower health insurance premium payments. In addition, \$146,000 was paid in lease-purchase payments for the first time in December. These two items account for half of the year-to-date spending growth. Other uses expenditures are down sharply. Last February included the transfer out to implement one-to-one technology for this year.

## Fiscal Year To Date (July - April) Actual Revenue Compared to Estimates

FY 2018 To-date Estimated Variance as % of Annual Total



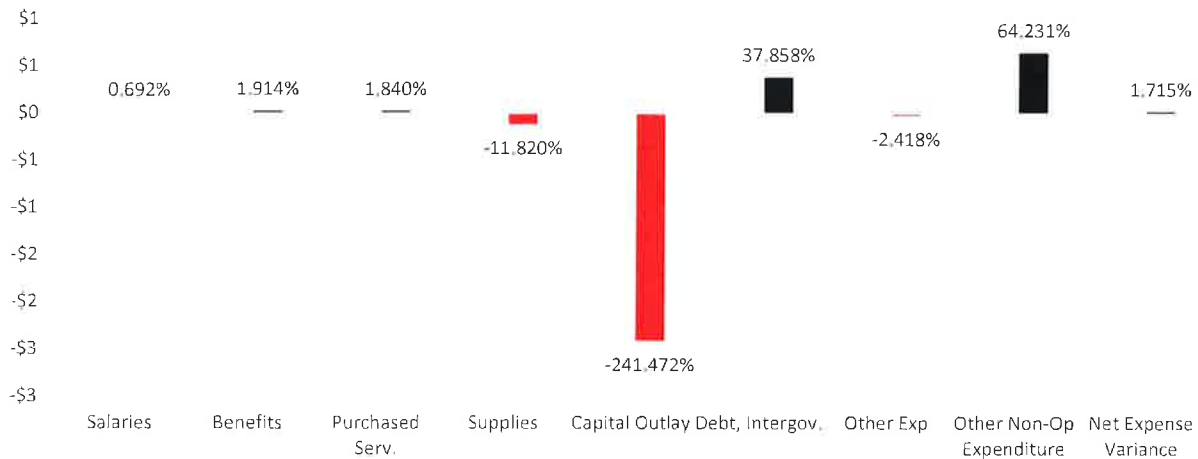
		2018 FYTD	2018 FYTD	2018 FYTD
		Actual	Estimated	Actual Over/
		July	July	(Under)
		through	through	Estimated
		April	April	Variance
<b>Revenue:</b>				
<b>For the F.Y. 2018 Period: July - April</b>				
K	Real Estate Taxes	18,529,980	17,799,647	730,333
L	Public Utility PP Taxes	1,186,819	1,166,208	20,611
M	Income Tax	-	-	-
N	State Aid (Formula + Restricted)	5,608,225	5,544,797	63,428
P	State Tax Reimb.	1,008,065	1,008,021	44
Q	Other Revenue	706,321	566,569	139,752
R	Total Operating Revenue	27,039,410	26,085,242	954,168
S	Other Non-Op Revenue	134,942	142,336	(7,394)
T	Total Operating Revenue Plus Other Sources	27,174,352	26,227,578	946,774

How do FYTD revenue cash flow estimates compare to actual?

Revenues compared to estimates are distorted by the accelerated property tax payments. State aid overages are because of adding 28 additional students since the beginning of the school year.

## Fiscal Year To Date (July - April) Actual Expenditures Compared to Estimates

FY 2018 To-date Estimated Variance as % of Annual Total

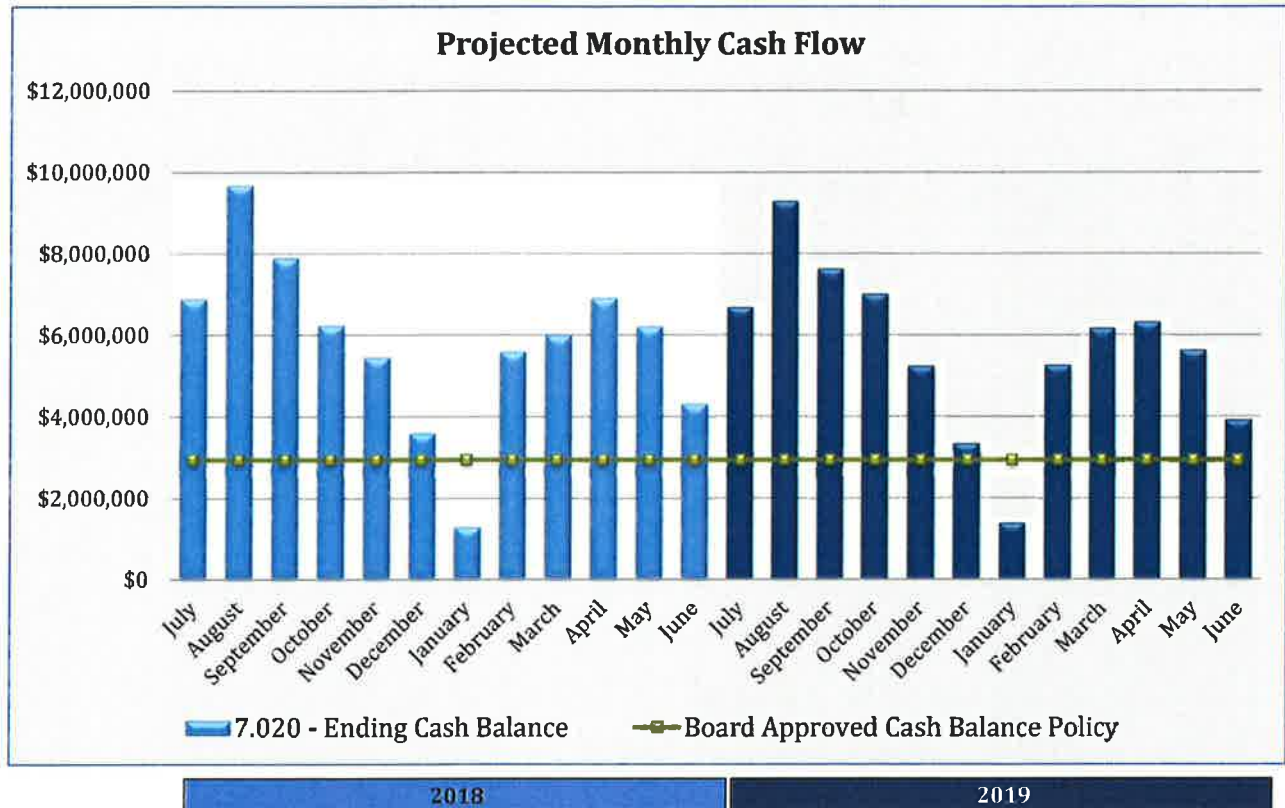


		Actual	Estimated	Actual Over/
		July - April	July - April	(Under)
				Estimate
				Variance
Expenditures:				
For the F.Y. 2018 Period: July - April				
K	Salaries	13,149,694	13,040,358	109,336
L	Benefits	6,476,619	6,332,080	144,539
M	Purchased Services	3,579,695	3,501,559	78,136
N	Supplies	721,471	825,672	(104,201)
O	Capital	8,032	38,216	(30,184)
P	Debt, Intergov.	146,048	-	146,048
Q	Other Objects	370,730	379,944	(9,214)
R	Total Operating Expenditures	24,452,289	24,117,829	334,460
S	Other Non-Op Expenditures	178,069	5,902	172,167
T	Total Operating Expenditures Plus Other Uses	24,630,358	24,123,731	506,627

How do FYTD expenditure cash flow estimates compare to actual?

Spending through January is above estimates, by about 1.7 percent. The overages in both debt and benefits are from timing. The debt is due to the interest and principal payments on the new lease/purchase, which were forecast in June rather than December. Benefit overspending is because of a higher percentage of staff members choosing the higher tier health plan than expected. This lead to higher than expected H.S.A. contributions, which will be offset going forward by lower health insurance premiums. The \$172,000 in additional spending in non-operating is to cover previous year STRS Liucking County ESC underpayments. This spending will not recur going forward.

## Monthly Cash Balance Estimates Fiscal Years 2018 and 2019



### Monthly cash flow estimates

Cash flow estimates remain at or above district guidelines in all months except next January. At the end of 2019, cash balances are expected to be a little above the guideline level for the year. Next January will be tight on cash flow, even if the district passes its levy in May.



## Cash Reconciliation

DATE: 05/04/2018	GRANVILLE EXEMPTED VILLAGE	PAGE: 1
TIME: 08:57	CASH RECONCILIATION AS OF 04/30/2018	(USAEMSED)
	SUB-TOTALS	TOTALS
	-----	-----
Gross Depository Balances:		
ICS MMA	\$ 3,642,996.15	
PARK NATIONAL BANK - NEW GENERAL	251,029.50	
ICS DEMAND	1,576,843.81	
NBC SECURITIES	509,919.96	
STAR OHIO	117,740.63	
PARK NATIONAL BANK-FOOD SERVICES	48,623.53	
PARK NATIONAL BANK-FSA ACCOUNT	26,148.92	
	-----	
Total Depository Balances (Gross)		\$ 6,173,302.50
Adjustments to Bank Balance:		
Cash in Transit to Bank	\$ 17,832.87	
Outstanding Checks	91,158.09	
Adjustments	25.30	
CONSOLO SCHOLARSHIP		
	-----	
Total Adjustments to Bank Balance		73,299.92-
Investments:		
Treasury Bonds and Notes	\$ 0.00	
Certificate of Deposits	5,500,000.00	
Other Securities	0.00	
Other Investments:		
HOBEN SCHOLARSHIP	2,075.65	
Eikenberry Memorial Acct.	7,203.46	
CONSOLO SCHOLARSHIP	12,293.35	
MARSHALL ACCOUNT	2,548.39	
	-----	
Total Investments		5,524,120.85
Cash on Hand:		
Petty Cash:		
Change Cash:		
Cash with Fiscal Agent	0.00	
	-----	
Total Cash on Hand		0.00
		-----
Total Balances		\$ 11,624,123.43
		-----
Total Fund Balance		\$ 11,624,123.43
		=====

The district has about \$11.6 million in total cash as of the end of April. The cash balances have allowed for reinvestment into CDs. In early April we put \$3.5 million into 9-month CDs. Based on cash flow, we will need access to this money in January 2019. Another \$500,000, tied to the balance in the bond fund, is being invested in 2-year CDs.

